



# BLACKTOWN GIRLS HIGH SCHOOL

*A Partially Selective Girls High School*

Dear Parents and Caregivers,

Another successful year has been experienced at Blacktown Girls High School with many highlights and achievements. It has been an extremely busy year that has allowed us to continue to deliver an inclusive education for all students including our selective stream and the local comprehensive strands by focusing on quality teaching and learning. We embrace and celebrate our cultural diversity and have provided many proactive programs promoting a culture of care, respect and tolerance, allowing students to feel safe, happy and committed to achieving their best.

We have continued to focus on empowering students to successfully engage in 21st century employment and life including the development of relevant skills in literacy, numeracy and ICT. This has seen the continuation of our strong push and drive in Reading to Learn Literacy and Numeracy and our moves into future-focused learning.

In 2018, our school continued to build on our strong results of 2017; achieving excellent results in NAPLAN literacy and numeracy; with close to half of our students achieving results in the top two bands in Writing, Reading, Spelling and Numeracy.

Developing young women who are independent, self-directed and inherently motivated learners has remained a major goal and direction for us throughout the year and has seen many staff engaging in researching current education strategies and pedagogies suitable for the future-focused learners. We aim to produce students who are independent thinkers, innovative risk takers, creative thinkers, resilient, empathetic, problem solvers and life-long learners. Their educational experience should be holistic, real world, diverse and future-focused.

We have continued our drive to provide students with a challenging, relevant and engaging curriculum that is inclusive of all learners, designed and delivered by a quality teaching staff who are equipped to enhance the educational experiences of their students and themselves in a learning environment with strong, mutually respectful relationships.

Blacktown Girls High believes all students have the right to an authentic educational experience supported by current research and best practice.

The school has also focussed on empowering staff to promote a culture of high expectations in an environment of professionalism, collegiality and support. We believe that purposeful, strategic and self-directed staff development within a professional and collegial environment will help ensure teacher quality and high standards for all members of the BGHS community.

This in turn will lead to strengthened personal aspirations and enhanced learning for both students and staff.

Some of the highlights of the year included:

The 2018 HSC results were, once again, very pleasing; with the majority of students gaining entry to the courses of their choice at a wide range of universities. A growing number of students gained 'early entry' offers to universities while a significant number of students received multiple offers to universities. Others, gaining longed for employment.

Our connection with the BEACON Foundation, an organisation assisting schools to forge partnerships with the local business community has kept us busy all year culminating in the Charter Signing for Year 10 students and their celebration dinner. At these functions Year 10 students pledged to continue with education until gainful employment is found. This was countersigned by our business partners, pledging their support to ensure that this happens.

Term 1 brought our three major sporting carnivals - swimming, cross country and athletics. It never ceases to amaze me how both the level of general participation and the level of excellent results that are achieved at these carnivals. I thank the whole staff for their efforts here and of course the PD.H.PE faculty for their amazing organizational skills.

Another highlight is the continuous work and dedication of our Parents & Citizens Association. Although a small group, our P & C are vigorous workers. I would like to extend my sincere thanks to the members of the P & C for all their hard work during the year. If you have some spare time on the fourth Wednesday of any month please come along and join in at 7:00pm in the library.

I would like to draw attention to our ongoing involvement and successes in so many extra curricula activities including, to name only a few; the Macquarie University Robotics Program and the Lego League Robotics Program - Our Robotics crew's achievement in gaining first place in the 'First Robotics Competition', earned them entry to the international competition in Houston, Texas; Our Refugee Action Programs, The Refugee Transition Programs, Macquarie Mentoring, AIME, Vocational Education & Training programs. The lists goes on and on as does the support from our amazing staff who run these programs; many on a voluntary basis and in many cases giving up their own time.

Our CAPA faculty also organizes many extra-curricular events. This year two high quality showcase events were conducted featuring the work of the Music and Dance students and Ms Kennedy never ceases to amaze us with her drive – particularly with the amazing Tribal Drum group. This year they have been performing in many places outside of the school. Students, utilising skills and techniques imparted by the CAPA staff have won a number of awards in competitions hosted by various groups in the community. I particularly would like to thank the CAPA staff for their significant contribution in keeping the arts alive and flourishing at BGHS.

A significant milestone has been reached at BGHS now in that every teaching space is now air-conditioned. This year we added significantly to the stock with the goal of making a comfortable learning environment throughout the year for all students and staff.

It is the payment of school fees that facilitate undertakings such as this so please if you want to see BGHS continuing to provide first class facilities, we need to ensure that all fees and contributions are paid. Thank you to those parents who have continuously supported the school in this way.

In November, two of our teachers were recognised by the Australian College of Educators and presented with awards for Excellence in Teaching. Ms Teneille Biasetto from the English (ESL) Faculty, Ms Joanne Willis from the TAS faculty. Congratulations to both outstanding and dedicated teachers. It is really pleasing to see our staff recognised at such high levels.

To the teaching and administrative staff and especially the school executive team, I would like to offer my sincere thanks for your dedication throughout 2018. To the Deputy Principals, Ms Trimmis and Mr Sandoval, I sincerely thank them for their tireless efforts throughout the year, for their leadership and the passion that they both show for improving the skills of our profession and the skills of motivating and leading learning.

It is obvious and easy to determine from the points made above that it has been another great year for Blacktown Girls High School. We look forward with great anticipation to 2019 and working with our school community to provide the best possible learning environment for every student and in making a difference in the lives of our students.

Can I take the opportunity to wish everyone a safe holiday. Safe travels if you are travelling away and a Merry Christmas for those who celebrate it. I particularly look forward to an even more successful 2019.

kindest Regards,  
 Jeff

Jeff Lumb  
PRINCIPAL  
Blacktown Girls High School  
DECEMBER 2018





Ms Joanne Willis  
Year 12 Adviser

# WELCOME TO YEAR 12

*YEAR 12 STUDENTS RETURN TO SCHOOL  
ON  
WEDNESDAY 30TH JANUARY 2019*



We would like to take the opportunity to inform you about the 2019 academic year.

- ◆ Years 7, 11 and 12 start on Wednesday 30th January
- ◆ Years 8, 9 and 10 start on Thursday 31st January



Students are expected to be in full school uniform each day, including black leather school shoes. Year 12 students are all expected to wear the current senior uniform. It is also recommended that a suitably sized school bag be used to contain all necessary resources. Year 12 students will commence lessons on Day 1 and are expected to be prepared for this.

In 2019 the behaviour code continues to emphasise the **SHARE** and **LEARN** principles, which are-



So that the 'hardwork' principle and 'appropriate attitude' can begin on Day 1, you are encouraged to purchase the stationery and equipment required. Year 12 students usually work using folders with an A4 sized lecture pad and loose leaf paper for each subject studied. All students will be expected to purchase a student diary for use each day. We strongly recommend this, as correct use can help to reduce the stress involved with the demands of coursework, assessment tasks and examinations over the year.



We ask you to help your daughter to establish a good study routine and a sense of personal responsibility for her learning and success right from day one. It is also important for her to balance work and school commitments to ensure success. It would be very unusual in Year 12 if homework is not set on a frequent basis. It is also vital that your daughter attends school on time each day and on a regular basis.



The HSC Course covers four terms, and actually began in Term 4 2018. All coursework, assessment tasks and examinations in all subjects must be successfully completed in order for your daughter to satisfy the requirements of the Board of Studies for the award of a Higher School Certificate in 2019. Your daughter has already been issued with assessment schedules for each of her subjects detailing the type of task, the due date, the mark value and the outcomes being assessed. It would be appreciated if you would monitor and encourage your daughter to prepare for and complete these tasks on time to her best ability, as the marks she achieves for each test in each subject impacts directly on the mark awarded at the conclusion of the course. The final HSC Mark for each subject is made up of the HSC Assessment Mark and the HSC Examination Mark.

Fifth Avenue  
Blacktown 2148  
P O Box 6009  
Blacktown 2148  
Telephone  
9831 7577  
Facsimile  
9831 7838



# WELCOME TO YEAR 12



Students in Year 12 are studying a minimum of 10 units of courses which means that many have a number of study periods each week. If any of the study periods are a Period 1, students are expected to attend school at 8.10 am and attend roll call as normal. Where these periods are at the end of the school day students will receive a 'Flexi Pass' which will allow them to leave school early and go home to study. Study periods are intended to assist students plan and complete their school work with access to school resources. **Under no circumstances are students to leave school during study periods and return to later classes.** They must remain at school and use the time appropriately.



Please note that the anticipated dates for written exams are:

- ◆ Half Yearly Examinations are held at the end of Term 1.
- ◆ The important Trial HSC Exams are held at the end of Term 2 in June.
- ◆ The HSC examination period will commence in October in Term 4.

Some subjects, Community & Family Studies, Extension History and Society and Culture have major research projects while Textiles & Design, Visual Arts, Dance, Music, French and Spanish have major practical components which have specific due dates during Term 3, 2019 and form a major part of the overall assessment. It is absolutely vital that your daughter manages these tasks during the available time and prepares herself as well as possible.



During the year your daughter may also be involved in the creation of a Year Book and in the planning of the Year 12 Formal and Graduation Ceremony and in various fundraising activities. These will need to be conducted around classes and assessments.

Another issue that we at school are very mindful of, particularly in view of past events, is that of your daughter driving herself, family and friends to and from school. If your daughter is driving to school there is a form that you must complete and return to the Year Adviser immediately. Please help us to encourage and reward safe driving practices.



We wish your daughter luck and want to remind you that education is a team effort – the student, the family and the school working together. The school has established a website where important dates can be found throughout the year to assist you.

<http://www.blacktown-h.schools.nsw.edu.au/index.htm>

We look forward to another successful and final year where Blacktown Girls High School really can 'make a difference' in your daughter's life.



Ms Maria Trimmis  
DEPUTY PRINCIPAL

Ms Joanne Willis  
YEAR ADVISER

Fifth Avenue  
Blacktown 2148  
P O Box 6009  
Blacktown 2148  
Telephone  
9831 7577  
Facsimile  
9831 7838

# YEAR 12 EQUIPMENT REQUIREMENTS FOR 2019

**Students are required to bring fully charged laptop/tablet each day**

## CORE

ENGLISH	240 page lined A4 Book
---------	------------------------

## ELECTIVES

ANCIENT/MODERN HISTORY	2 x 240 page exercise book, 1 x 20 page display folder, 16 GB USB memory stick (can be used across all HSIE subjects) BYOD capable device
BIOLOGY	240 page exercise book
BUSINESS SERVICES (VET)	2 x 240 page exercise book, 1 x 20 page display folder, USB memory stick, printing money, BYOD capable device
BUSINESS STUDIES	2 x 240 page exercise book, 1 x 20 page display folder, USB memory stick, printing money, BYOD capable device
CHEMISTRY	240 page A4 exercise book
COMMUNITY & FAMILY STUDIES	A4 reinforced loose leaf lined paper, 2 ring binder with plastic sleeves, A4 display book for IRP
DANCE	240 page A4 exercise book, 1 x black leotard [ or body suit] Black cotton lycra dance pants Black cotton or nylon full length or $\frac{3}{4}$ length dance tights
EXPLORING EARLY CHILDHOOD	A4 display folder
FRENCH - BEGINNERS	French/English Dictionary, A4 folder, loose paper
HOSPITALITY	A4 reinforced loose leaf lined paper
INFORMATION PROCESSES & TECHNOLOGY	A4 book, Student ID card, A4 display folder, \$10.00 print credit at all times
LEGAL STUDIES	2 x 240 page exercise book, 1 x 20 page display folder, USB memory stick, BYOD capable device
MATHEMATICS	Requirements will be advised by teacher
MUSIC	1x96 page music exercise book or A4 book with manuscript (available from school office), HB pencils, 1 display folder
PD/H/PE	A4 booklets 96 page x 3
PHOTOGRAPHY	A4 display folder, Minimum 2G memory stick
PHYSICS	240 page A4 exercise book
SENIOR SCIENCE	240 page A4 exercise book
SPORTS COACHING	Specialised uniform will be provided upon payment of Sport Coaching fee, supportive shoes, 96 page A4 exercise book.

STUDIES OF RELIGION	240 page lined A4 Book
TEXTILES & DESIGN	A3 display folder with plastic sleeves (supplied by faculty) Lead pencil, sharpener, eraser, ruler, coloured pencil, outline markers A4 display folder, A4 reinforced loose leaf lined paper and blank paper
VISUAL ARTS	A3 Visual Diary for practical work A4 Visual Diary for theory work or A4 exercise book / folder
ECONOMICS	2 x 240 page exercise book, 1 x 20 display folder, USB memory stick
SOCIETY & COULTURE	2 x 240 page exercise book, 1 x 20 display folder, USB memory stick
RETAIL SERVICES	2 x 240 page exercise book, 1 x 20 display folder, USB memory stick
WORK STUDIES	2 x 240 page exercise book, 1 x 20 display folder, USB memory stick
BUSINESS STUDIES	2 x 240 page exercise book, 1 x 20 display folder, USB memory stick
<b>2018 Student Diary - <i>Please note that this is a school requirement</i></b>	
<b>All Year 12 students must have their student ID card with them every day <i>and</i> always have print credit available for all subjects</b>	





# BLACKTOWN GIRLS HIGH SCHOOL

*A Partially Selective Girls High School*

## A note on School Uniform.....

The power of History is that it has the capacity to teach us lessons....

In 1989, Rudy Giuliani became Mayor of New York City. His promise was to 'clean up' New York and make it one of the greatest cities in the world. The rest is, as they say, 'history'. Mayor Giuliani did this, spectacularly! While doing this, Mayor Giuliani often used the expression "focus on the broken windows...." By this Mayor Giuliani meant that by *focussing on the smaller, basic issues, the big issues don't develop.*

After nearly 36 years of teaching, 14 years of these at Blacktown Girls High, experience has clearly shown me that Mayor Giuliani's "broken windows" idea has incredible relevance for schools..... *By tackling the smaller, basic issues we can prevent the 'big issues' from developing.*

So what are the 'small issues' in a school? ***The most significant 'small issue' in a school is school uniform.***

Why uniform?

There is so much professional research that points to the value of school uniform.

The wearing of a school uniform serves a variety of functions that include:

- promoting school safety, particularly in practical lessons;
- improving discipline, and enhances the learning environment;
- promoting the image of Blacktown Girls High School in the community;
- helping parents by negating the need to purchase fashionable and expensive items;
- assisting students resist peer pressure and demands on parents for 'designer' clothes;
- reducing theft – a common occurrence when students wear 'designer' clothes;
- helping school staff recognise intruders who might come into the school;
- preparing students for later life where uniforms form an integral part of employment

Uniform is the first 'broken window' that teachers often observe taking place before more significant decline.

Decline that can include:

- truancy,
- frequent unexplained absences,
- confrontational or inappropriate behaviour,
- disengagement from learning and
- falling grades.

The *School Education Act 1990* and the Department of Education, allow each school community to set its own school discipline and uniform code. Part of the school discipline code at Blacktown Girls High School is the requirement that all students wear school uniform.

Parents just like school staff, have an active role to play in making sure that correct school uniform is being worn. I ask for your assistance on this very important matter.

Jeffrey Lumb  
PRINCIPAL





# BLACKTOWN GIRLS HIGH SCHOOL

## SCHOOL UNIFORM 2019

**Holiday Hours 18, 23 Jan 9am - 1pm/29, 30, 31 Jan 8am - 12pm/ 1  
Feb 8am - 12pm**

PRICES EFFECTIVE 31/07/2018~ SUBJECT TO CHANGE WITHOUT NOTICE~ INCLUDES 10% GST

PRODUCT	PRICE	QTY	SIZE	JR/SR	TOTAL
BLOUSE-short sleeve	\$35.00				
BLOUSE-long sleeve	\$45.00				
JUNIOR SKIRT-maroon	\$55.00				
CULOTTE	\$45.00				
SENIOR SKIRT-tartan	\$55.00				
SPORTS POLO	\$35.00				
SPORT POLO LONG SLEEVE <i>(order only)</i>	\$40.00				
MICROFIBRE SPORTS SHORTS	\$30.00				
KNITTED MAROON JUMPER	\$75.00				
MAROON / BLUE SLACKS	\$40.00				
MICROFIBRE JACKET	\$70.00				
MICROFIRBE TRACKPANTS	\$50.00				
WHITE SOCKS (3pk)	\$15.00				
TIE	\$22.00				

Uniform shop hours:-

**Tuesday 8-10am & Wednesday 12 - 2pm**

Date: \_\_\_\_\_ Due Date: \_\_\_\_\_

TOTAL=\$ \_\_\_\_\_

CASH  M/C  VISA  3 digit verification code:

ORDER/SALE

\_\_\_\_\_  
Signature

Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHEQUES NOT ACCEPTED**

Enquiries: **BACK TO BASICS SCHOOLWEAR & SPORTSWEAR**

Phone: (02) 4721 7422 Fax: (02) 4721 7429 Email: basics@swiftdsl.com.au Website:

www.backtobasicsschoolwear.com.au

# Cowan and Lewis



# ONLINE STORE NOW OPEN

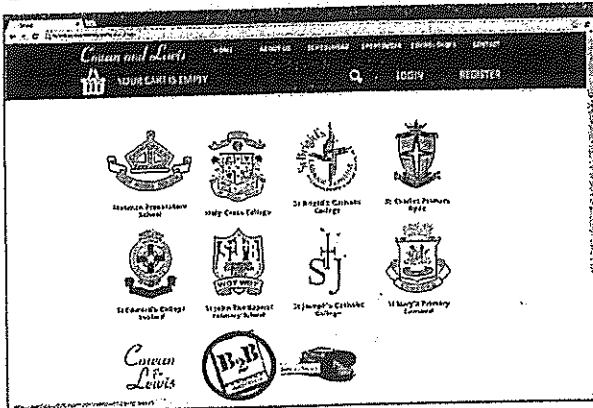


Go to:

<http://www.cowanlewis.com.au>



1. Go to <http://www.cowanlewis.com.au>  
Hover over the **SCHOOLWEAR** link  
Click **ON CAMPUS**



2. Click on the Back to Basics logo



3. Locate your school and place your order



**BACK TO BASICS SCHOOLWEAR**

52 Cox Ave Kingswood 2747

Phone: (02) 4721 7422 Fax: (02) 4721 7429

[sales@backtobasicschoolwear.com.au](mailto:sales@backtobasicschoolwear.com.au) [www.backtobasicschoolwear.com.au](http://www.backtobasicschoolwear.com.au)

*Cowan and Lewis*


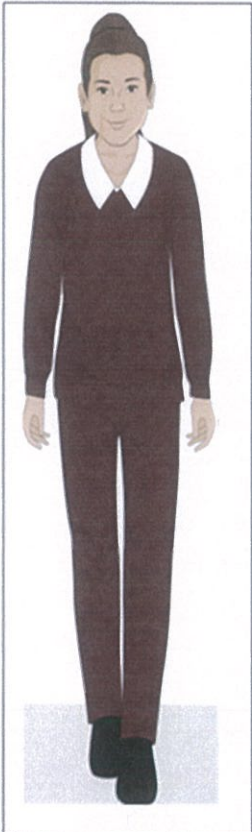
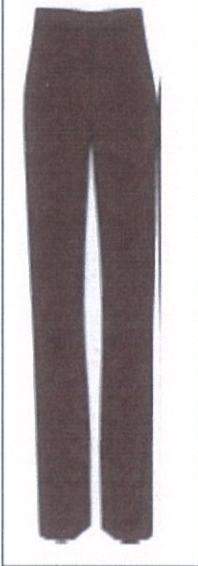
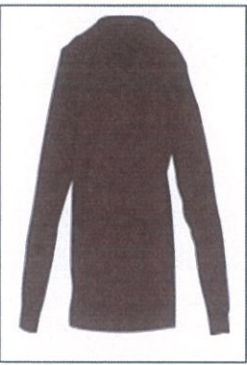


1315 Pacific Highway, Turrumurra 2074

Phone: (02) 9449 9777 Fax: (02) 9449 8931

[sales@cowanlewis.com.au](mailto:sales@cowanlewis.com.au) [www.cowanlewis.com.au](http://www.cowanlewis.com.au)



# JUNIOR UNIFORM



**Girls Blouse**  
Polycotton Maroon  
Contrast Piping Straight  
Hem Peaked  
Collar Embroidered  
School Crest

**Knitted Jumper**  
80% Wool 20%  
Polyester V neck  
Rimoldi Finish

**White Ankle Sock**  
80% Cotton 20%

**Junior Slacks**  
Polyester  
Viscose Maroon

# OPTIONAL UNIFORM



**School Tie**  
Poly Viscose



**School Blazer**  
Jetted Pockets  
School Crest  
embroidered on  
left chest

# JUNIOR UNIFORM



**Girls Blouse**  
Polycotton  
Maroon Contrast  
Piping Straight Hem  
Peaked Collar  
Embroidered School  
Crest



**Culotte**  
Polyester Viscose  
Pleated Design



**Jnr Skirt**  
Polyester Viscose  
Pleated Design



**White Ankle  
Socks** 80%  
Cotton 20%  
Spandex



**Knitted Jersey**  
80% Wool 20%  
Polyester



**Black  
Tights**  
70 Denier  
Nylon/Elastic



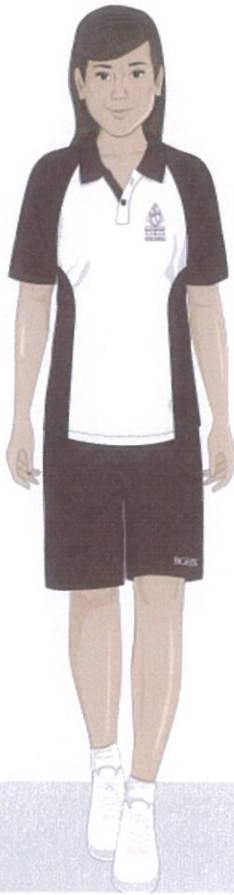
**Blacktown Girls High School  
Uniform Supplier**

*Cowan and Lewis*

Accredited Outfitters for C.A.S. & G.P.S. Schools



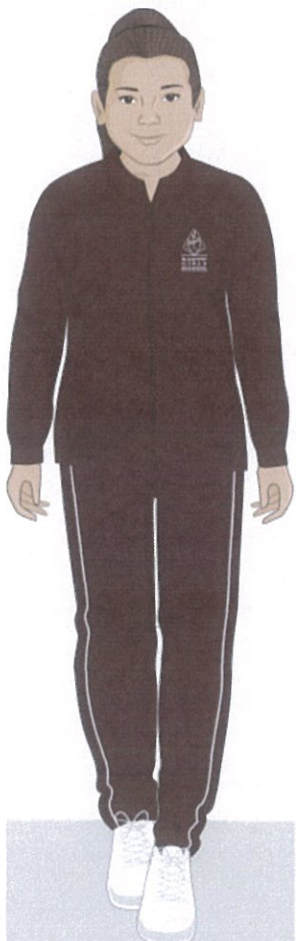
# JUNIOR SPORT UNIFORM



**White Ankle  
Sock**  
60% Cotton 20%  
Spandex

**Sport Polo**  
Coolmesh White with  
Maroon panels and sleeves  
Black Piping  
Embroidered School Crest  
Maroon collar with black  
stripes

**Sport Shorts**  
Maroon 240T Microfibre  
Elastic and Drawcord waist  
Embroidered lettering on  
left leg



**White Ankle  
Sock**  
60% Cotton 20%  
Spandex

**Tracksuit Jacket**  
Maroon 240T Microfibre  
Embroidered School  
Crest

**Tracksuit  
Pants**  
Maroon 240T  
Microfibre White

# SENIOR UNIFORM



**Girls Blouse**  
 Polycotton  
 Maroon Contrast Piping  
 Straight Hem Peaked  
 Collar Embroidered  
 School Crest



**Senior Skirt**  
 Polyester Viscose  
 Pleated Design



**White Ankle Socks**  
 80% Cotton  
 20% Spandex



**Knitted Jersey**  
 80% Wool 20% Polyester



**Black Tights**  
 70 Denier  
 Nylon/Elastine



**School Blazer**  
 Jetted Pockets  
 School Crest embroidered on left chest



**School Tie**  
 Poly Viscose

**Blacktown Girls High School  
 Uniform Supplier**

**Back To Basic schoolwear & sportswear**  
 Accredited Outfitters for C.A.S. & G.P.S. Schools



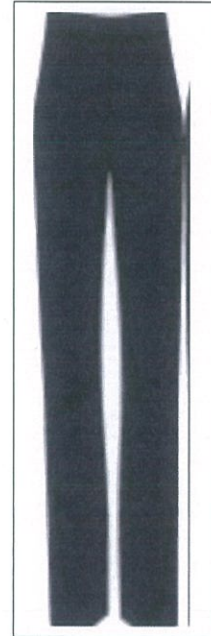
# SENIOR UNIFORM



**Girls Blouse**  
Polycotton Maroon  
Contrast Piping Straight  
Hem Peaked  
Collar Embroidered  
School Crest



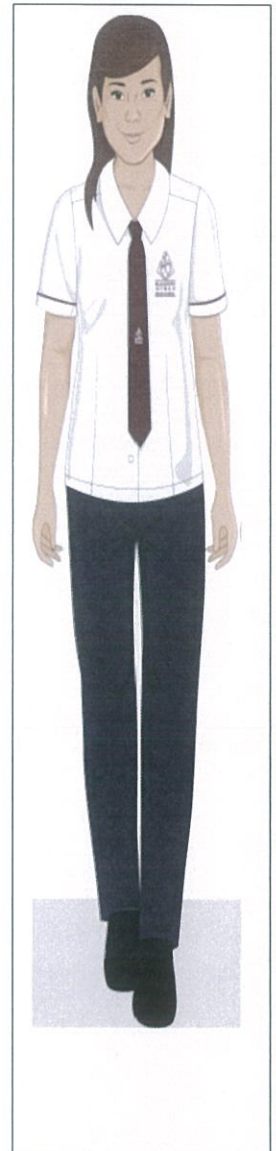
**Knitted Jumper**  
80% Wool 20%  
Polyester V neck  
Rimoldi Finish



**Senior Slacks**  
Polyester  
Viscose  
Blue



**White Ankle Sock**  
80% Cotton 20%  
Spandex





**School Blazer**  
Jetted Pockets  
School Crest  
embroidered on  
left chest



**School Tie**  
Poly Viscose

# SCHOOL SHOES FOR 2019

Please consider the uniform rules when purchasing any items of clothing especially in the coming holidays.

<u>NO</u>		<u>YES</u>
	The “Chemical Safety Act” requires students to wear <i>covered / encased leather shoes</i> in Science labs, TAS classrooms and Art classrooms.	
	Several high schools have recently been inspected by ‘Work cover’ and were served notices that ballet-style shoes, Mary Jane shoes, joggers and non-leather upper shoes worn by many female students do NOT meet the requirements of a “covered shoe”. Principals have been instructed that students <i>MUST</i> meet the requirements of the OH&S and “Chemical Safety” Legislation	
		
	Sports shoes may <b>only</b> be worn in PDHPE classes	
	To satisfy this legislation students cannot wear any of the shoes listed on the left side of this page. The top of the foot must be enclosed in a leather upper. If purchasing shoes in the coming months, please ensure that only ‘approved’ shoes are purchased. <b>Non-compliance will mean that your daughter may be excluded from practical lessons</b>	
		



# School students and



The smarter way for students to travel to and from school.



# Introducing the School Opal card

The School Opal card gives eligible students free or discounted travel between home and school using the train, bus, ferry and light rail services you nominate in your application.

## Who can apply?

To be eligible for a School Opal card, students may need to live a minimum distance from their school:

### Years K-2 (Infants)

There's no minimum distance.

### Years 3-6 (Primary)

More than 1.6km straight line distance or at least 2.3km walking.

### Years 7-12 (Secondary)

More than 2.0km straight line distance or at least 2.9km walking.



If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass, which offers travel on buses between home and school at a discounted rate for the whole school term.

## Who needs to apply

A new application is only required if the student has not had a School Opal card before.

If the student already has a School Opal card and is changing schools, campuses or home address, you will need to update their Opal card for the new school year before mid-December at [apps.transport.nsw.gov.au/ssts](https://transport.nsw.gov.au/ssts)

## How to apply

Applications for next year open at the start of Term 4 this year.

### Step 1

Once the new school has confirmed your child's enrolment, complete the application at [transportnsw.info/school-students](https://transportnsw.info/school-students)

### Step 2

The school endorses your application.

### Step 3

Once Transport for NSW has approved the application, a School Opal card will be sent to the address provided on the application.



A parent or guardian must apply for students 15 years and under. Students 16 years and over must apply for themselves.





## Better together

The School Opal card is only for travel to and from school. So it's a good idea to get a Child/Youth Opal card for travel after hours, on weekends or during school holidays.

### Child/Youth Opal card benefits

- Concession fares across the Opal network
- Half-price travel after eight paid journeys each week\*
- \$1 transfer discount for every transfer between modes (train, ferry, bus or light rail) as part of one journey within 60 minutes from the last tap off †
- The Opal Transfer Discount doesn't apply when transferring between light rail and Sydney Ferries.
- Set auto top up and link it to your credit or debit card so there's always enough value on the card to travel.

Find out more and apply at [opal.com.au](http://opal.com.au) or pick one up from an Opal retailer. To find one in your area visit [retailers.opal.com.au](http://retailers.opal.com.au)



Secondary students aged 16 and over can travel with a Child/Youth Opal card when carrying a NSW/ACT Senior Secondary Student Concession Card, available from school and TAFE offices.

\* Excluding Sydney Airport station access fee.

† The Opal Transfer Discount doesn't apply when transferring between light rail and Sydney Ferries.



For more information call **131 500** or visit [transportnsw.info/school-students](http://transportnsw.info/school-students)

### Privacy

The personal information collected for the purposes of the Opal Ticketing System will be treated in accordance with the *Privacy and Personal Information Protection Act 1998 (NSW) (PPIPA)*. For information on how we handle such personal information please refer to the Opal Privacy Policy published on [opal.com.au](http://opal.com.au)

### Terms of Use

By ordering, using a School Opal Card you agree to be bound by the School Pass Terms and the Student Codes of Conduct, available at [apps.transport.nsw.gov.au/ssts](http://apps.transport.nsw.gov.au/ssts).

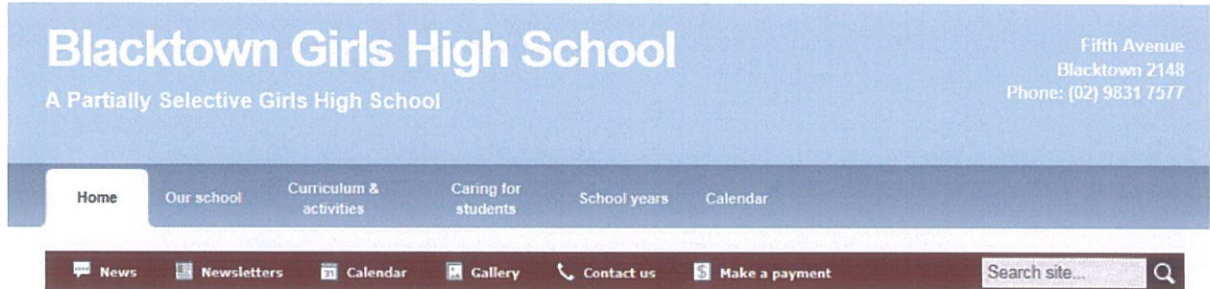
For help in your language, call the Translating and Interpreting Service (TIS) on **131 450**.





## HOW TO USE ONLINE PAYMENT

1. Log into the school website: <http://www.blacktowng-h.schools.nsw.edu.au/>



2. Click on **MAKE A PAYMENT** button
3. This will take you to the Westpac Site:

### Payment Details

Fields marked with an asterisk (\*) are mandatory.

The process for making a payment is as follows:

1. Fill out all the required fields on this page.
2. Fill out credit card payment details on the next page.
3. Review and confirm your payment details on the confirmation page.
4. Review your payment receipt and optionally print it, or send it as an email.

#### Student Details

Student Registration Number

If this 9 digit number is on the Statement issued by the school it will be to the left of the student's name.

\* Given Name

\* Surname

Class or Year

Ref. or Invoice Number

This number may be on the top of the invoice or statement issued by the school. It may have the heading Ref.

\* Date of Birth (dd/mm/yyyy)

e.g. 31/01/1980.

Required if only one of 'Class or Year' or 'Invoice Number' are filled.

#### Payer Details

\* Full Name

Contact Phone Number

**NOTE:** Only the Fields marked with a **GREEN \*** (asterisk) have to be completed.



Please complete the following fields:

- Given Name ( students first name)
- Surname ( student’s surname)
- Class or Year ( students class name)
- Date of Birth ( students DOB)
- Payer Details – all the fields
- Payment Options – please choose the relevant box

4. Click Next

You will then see the following:



## Payment Details

Fields marked with an asterisk (★) are mandatory.

You are paying to: Vaucluse Public School

Payment Amount: \$60.00 AUD

★ Card Holder Name:

★ Credit Card Number:   

★ Card Expiry Month: 01

★ Card Expiry Year: 2017

★ Card Verification Number (CVN):  [What's this?](#)

Click **Next** to proceed to the confirmation page where you can review your payment details.

Cancel

Back

**Next**

**THIS WILL BE THE AMOUNT YOU ARE PAYING.**

- Please complete all the mandatory fields ( fields with **GREEN \***)
- Continue by clicking “NEXT” until the payment is complete
- You should receive an Online Payment Receipt
- Please keep this receipt for further reference if required.

**MAC USERS - PLEASE NOTE THE FOLLOWING:** If you are using a MAC computer please use FIREFOX browser – Westpac does NOT function on the Safari browser.